

Management Board meeting #41

08.12.2023 – 14:00 pm – 15:30 pm CEST

1°) Management issues

- **Membership**
 - SSTC to be invited to join the Network.
Action 41.1: Valéry will send an application form to SSTC (contact = Katharina?) and explain that we will confirm after next GA that they can join without paying a fee as long as their national situation does not allow them to do so. **Agreed**
Malcolm will plan a resolution in GA in February to allow SSTC not to pay fees as long as their national situation does not allow them to do so (see action 41.5).
 - Cambria Trust expressed an interest to become a member
Action 41.2: Malcolm will send an application form to them.
Done
- **General Assemblies**
 - Minutes of GA #7
Action 41.3: Valéry will review the draft minutes prepared by Malcolm. **First half of January target for Board review.**
 - Extraordinary GA in 2024
In GA #7 we agreed to fix extraordinary GA in:
 - End of February 2024: to endorse the final programme of activities (what, who, when) and budget 2024.
 - June 2024: to endorse on the outputs of several activities (SITEX vision and articulation with EURAD, PEP update Terms of reference...)**Action 41.4:** Malcolm will send doodles **all members** to fix the dates of these 2 extraordinary GAs.
Action 41.5: Malcolm will prepare the agenda of the GA in February. A resolution will be included in the agenda for allowing SSTC not to pay fees as long as their national situation does not allow them to do so.
 - Identification of interested partners for 2024 activities which will be endorsed extraordinary GA of February 2024.
Action 41.6: Malcolm prepare with Valéry then send a form to “subscribe” to activities identified at GA 7.

See prepared Form.

Deadline 22/12 (include SSTC and Cumbria Trust) - mandatory

- **Financial aspects**

- Nadja is finalizing the 2023 accounts and the 2024 budget. They will be presented at the GA in February [Ongoing](#)

Action 41.7: Finalize 2023 accounts and 2024 budget.

2°) Follow-up of the activity programme

#1 – Develop a 5 year vision document for SITEX.

The objective is to produce a short document presenting:

- The SITEX “DNA” (history, values, vision)
- The objectives of SITEX for the next 5 years
- How we will articulate SITEX with the other important networks (e.g. ETSON, ENSREG), associations (e.g. IAEA, NEA) and programmes (e.g. EURAD)

Target finalization date: May 2024

Status

Valéry will prepare a draft document to circulate among the MB by the end of January 2024. Goal: make a first common discussion at GA in February and endorse a final document at GA in June.

Action 41.8: Valéry to prepare a first draft of vision document for MB review.

#2 – Finalisation of the Strategic Research Agenda (SRA) update.

Compile the following inputs in an updated SRA:

- Existing input: Updated research needs identified by SITEX and the EURAD TSO College in the EURAD SRA update process (TSO Position Paper from 2022).
- Existing input: Social Science SRA aspects identified by SITEX.Network (Report prepared by S. Laveil)
- Input to gather: current situation of national programmes for RWM in SITEX.Network represented countries.

Target finalization date: May 2024

Status

Gauthier (NTW) proposes his services for the edition of the updated SRA. He will work in connection with a group to be set up at GA in february.

Action 41.9: Malcolm to coordinate the preparation of a contract with Gauthier. [Prepare a contract \(15 days\)](#)

#3 – Benchmark of SC review approaches (Part 2/2)

Not planned in 2024.

#4 – PEP Management & Development

Participate in / provide support for the following tasks (which will be coordinated by Julien D.)

- Update the website to present in an attractive manner the PEP (what is it, where was it played, how to organize a PEP...)
- Develop a Terms & References document presenting what we want to further develop for the PEP (game boxes, online version...)
- Implement the developments, after validation by the GA

Target finalization date: May 2024 for the 2 first bullets. 2025 for the last bullet.

Status

Julien contracted and working on it.
PEP near field played at UMAN Seminar 5.
New PEP request by ULB in Belgium.

#5 – Training

Not planned in 2024.

#6 – Study on the multiple “S” of Radioactive Waste Management (Safety, Security, Safeguards, Sustainability, Society)

A SITEX point on view on the challenges associated with managing the interfaces between these 5 S.

Could take the form of a seminar organized in 2024, summarized in a SITEX paper.

This paper could be presented at the next IAEA TSO conference (2-6/12/2024).

Target finalization date: end of 2024 ? to be discussed.

Status

IAEA paper on sustainability presented in November.
Next steps to be discussed once a group is identified.

#7 – Organisation of a Topical Day

A programme committee should be formed to determine the topic and organize the annual SITEX topical day in 2024.

Target finalization date: end of 2024

Status

Next steps to be discussed once a group is identified.

#8 – Benchmark on modelling activities

See separate document presenting the Benchmark activity (Benchmark of codes to model radionuclide migration in a repository crossed by a fault).

Target finalization date: end of 2024

Status

Activity description sent to members.

Next steps to be discussed once a group is identified.

#9 – The rolling stewardship

Finalized

#10 – Bibliographic study about Deep Borehole Disposal

#11 – EURAD TSO College coordination

Organize the interactions with EURAD and in particular the facilitation / coordination of the TSO College.

Target finalization date: continuous activity (no deadline)

Status

Lessons learned about EURAD-2 preparation

- What issues were done well during the EURAD-2 proposal preparation process?
- What issues should be improved or done differently from the EURAD-2 process?
- Issues to consider could be:
 - Activities of Core Group themselves
 - Engagement with Colleges
 - Engagement with external bodies/stakeholders
 - Development of scope
 - Interaction & activities with WP Preparations teams
 - Schedule
 - Communication

Action 41.10: Check with Louise if deadline (15/12/23 !) or end of January could be postponed and prepare a draft to be validated by the MB.

EURAD-1 lessons learned from the TSO College & SITEX
Identification of candidates for: Bureau TSO representatives, Chief Scientific Officer

Action 41.11: Malcolm with Valery to prepare a form to provide input to be sent to all members + TSO College (to be sent end of next week to have feedbacks mid-January)

#12 Working group on Safety Case review & Evolution

Form a group continuing the reflections started at the last topical day and addressing other topics (to be defined by the group) connected to safety case review.

Target finalization date: establish a work programme (topics to be addressed by the group, planning) by mid-February 2024.

Status

Next steps to be discussed once a group is identified.

#13 Working group on SMRs waste management

Form a group of members gathering references on this topic and starting some exchanges.

Target finalization date: establish a work programme (topics to be addressed by the group, planning) by mid-February 2024.

Status

Next steps to be discussed once a group is identified.

#14 New SITEX website

Update the SITEX website (New structure, find a new tool for the file management system, better visibility of our reports & activities...).

Will have to work in connection with activity #4 on PEP.

Target finalization date: end of 2024

Status

Next steps to be discussed once a group is identified.

3°) Varia

Action list

#	What	Who	When
41.1	send an application form to SSTC (contact = XXX ?) and explain that we will confirm after next GA that they can join without paying a fee as long as their national situation does not allow them to do so.	Valéry	December 23
41.2	send an application form to Cambria Trust	Malcolm	December 23
41.3	Review the draft minutes of GA7 prepared by Malcolm.	Valéry	January 23
41.4	Send doodles to fix the dates of the 2 extraordinary GAs: End of February 2024 & June 2024.	Malcolm	December 23
41.5	Prepare the agenda of the GA in February. A resolution will be included in the agenda for allowing SSTC not to pay fees as long as their national situation does not allow them to do so.	Malcolm, Valéry	January 23
41.6	Prepare & send a form to "subscribe" to 2024 activities identified at GA 7	Malcolm, Valéry	December 23
41.7	Finalize 2023 accounts and 2024 budget.	Nadja	January 23
41.8	Prepare a first draft of vision document for MB review.	Valéry	January 23
41.9	Coordinate the preparation of a contract with Gauthier for SRA update.	Malcolm	January 23
41.10	Check with Louise if deadline (15/12/23 !) for EURAD-2 preparation process lessons learned could be postponed and prepare a draft to be validated by the MB.		ASAP
4.11	Prepare a form to be sent to all members + TSO College to provide input about: EURAD-1 lessons learned, EURAD-2 TSO Bureau members and suggestion of candidates for Chief Scientific Officer		December 23